

EECERA Board of Trustees Selection Process:

Vacancies on the Board of Trustees will be communicated to all current members of the Electoral College* and a minimum period of 4 weeks will be given to allow interested partners to apply.

The application process will require a written submission to include:

- current and recent professional experience;
- current and professional commitment to EECERA;
- the opportunity to demonstrate how they meet the role description and the person specification.
- Details of two professional references who can provide a supporting statement to endorse the application. These should not be current members of the Board of Trustees but should be someone who is able to confirm how the individual has contributed to the work of EECERA.

N.B. The format of the application will be indicated in the initial communication to the Electoral College.

All applications will be shortlisted by a sub group of 3 x Trustees against the published Role description and Person specification. Following shortlisting those who have scored highest shall be invited to online interview by the same sub-group of Trustees, again scored against the published criteria. The highest scoring applicant(s) (depending on the number of vacancies) will be offered a term of office as a Trustee. The Board of Trustees reserves the right not to appoint to one or more vacancies if the applicants are deemed not to have scored sufficiently highly against the criteria.

The shortlisting should be undertaken within one month of the closing date and interviews held within two months. The final decision of the sub group will be communicated to the Electoral College within 3 months of the original notification of a vacancy(ies).

*The Electoral College will comprise all paid up EECERA members of three years consecutive standing (including the current year) as at the point at which the application opportunity is formerly communicated. Any person who has not renewed their membership for the current year (but would otherwise be included in the Electoral College) is excluded from participating in the application process regardless of whether they subsequently renew their membership.